



## COVID-19

### Guidelines for In-Class Training

In conjunction with provincial guidelines, below are the steps The Vital Link is taking to help prevent the spread of COVID-19 during any in-class training sessions.

### Registration

Registration policy includes a self declaration from all participants that they have had no known exposure to COVID-19 or shown any symptoms in the previous 14 days.

Anyone who is ill can reschedule a class at no additional cost.

Registration is taken over the phone or online only.

### Classroom

All non-disposable equipment and mannequins used during the class will have been cleaned and sanitized prior to the student use according to manufactures directions.

All surfaces in the classroom will have been cleaned prior to the start of each training session.

Before admittance to class the screening questionnaire is done by the instructor and a temperature check is completed.

Traffic pattern is marked to allow physical distancing upon entry and students must maintain a physical distance of at least two metres from other people during training (when possible) This distance can be relaxed only if all participants and the instructor are wearing face masks. (not homemade masks)

Students are given a package with face mask, gloves, manual, pen and their own pocket mask.

In person training classes will be a limited number to accommodate classroom size and meet physical distancing requirements

All participants/instructors must perform proper hand hygiene using soap and water for at least 20 seconds. If soap and water are not available, use an alcohol based hand sanitizer will be used.

Hand hygiene should be performed at the beginning and end of the class, before and after breaks, before and after skills practice sessions and when wearing gloves, hand hygiene should be done before putting on gloves and after removing them.

Gloves will be worn during skill practice.

Pocket masks will be used for mannequin use to avoid direct contact with the mannequin.

1 to 1 student to mannequin ratio will apply.

Disposal of all waste and non reusable classroom supplies will be conducted at the end of each session.

A separate receptacle will be used for the contaminate teaching aids.

### After Class

All high touch surfaces in the classroom will be cleaned.

All mannequins are cleaned using an approved process after each class (following manufactures directions)

Mannequin lungs are disposed of and new lungs are not installed to just prior to the next use.

All other non disposable equipment is cleaned according to manufactures directions.

Knowledge evaluations will be kept in an envelope for 48 hours before handling.